

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, LA 70816

BOARD MEETING MINUTES: November 16, 2021
(Approved February 16, 2022)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Calvin Cryer at 8:36 a.m. on Tuesday, November 16, 2021 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Calvin Cryer, Courtney Wright, Angela Murray, Renee Cole, Alfred Tuminello and Daniela Riofrio, and Executive Director Rhonda Boe. Joseph Tuminello, III was absent.

A motion was made by Ms. Cole to approve the agenda for the November 16, 2021 meeting.

Pursuant to LSA R.S. 42:6.1(4), Mr. Cryer moved to enter Executive Session at 8:37 a.m. for credential file reviews and other matters. None opposed and the motion passed.

At 9:25 a.m., the board began a Zoom meeting in Executive Session with an applicant. The Zoom ended at approximately 10:23 a.m.

The board resumed credential file reviews and Complaints Committee reviews.

Ms. Wright closed Executive Session at 11:22 a.m.

The board held a luncheon at the office to honor outgoing board member, Lloyd Boudloche, Jr., who served 4 years with perfect attendance.

Mr. Cryer opened the public hour at 1:00 p.m. In attendance was Ashley Heilprin, attorney at law.

Ms. Wright made a motion to approve the October minutes. None opposed and the motion passed.

Mr. Cryer made a motion to move the agenda out of order and discuss Complaints Committee business first. None opposed and the motion passed.

Complaints Committee:

Ms. Boe presented the following report on behalf of Complaints Coordinator, Ellen Brocato:

Three Consent Agreements have been accepted and signed and are ready for board review.

Mr. Cryer stated a proposed Consent Agreement and Order, agreed to and signed by respondent in Complaint No. 2020-001B was reviewed and discussed by the board in Executive Session. Mr. Cryer requested a Call to Question vote on whether or not to accept the terms of this agreement. The vote was recorded as follows: Mr. Tuminello –yay, Ms. Murray – yay, Ms. Wright – yay, Ms. Cole –yay, Ms. Riofrio –yay and Mr. Cryer –yay. The Consent Agreement and Order was approved.

Mr. Cryer stated a proposed Consent Agreement and Order, agreed to and signed by respondent in Complaint No. 2020-002B (M.B.) was reviewed and discussed by the board in Executive Session. Mr. Cryer requested a Call to Question vote on whether or not to accept the terms of this agreement. The vote was recorded as follows: Mr. Tuminello –yay, Ms. Murray – yay, Ms. Wright – yay, Ms. Cole – yay, Ms. Riofrio –yay and Mr. Cryer –yay. The Consent Agreement and Order was approved.

Mr. Cryer stated a proposed Consent Agreement and Order, agreed to and signed by respondent in Complaint No. 2020-002B (L.S.) was reviewed and discussed by the board in Executive Session. Mr. Cryer requested a Call to Question vote on whether or not to accept the terms of this agreement. The vote was recorded as follows: Mr. Tuminello –yay, Ms. Murray – yay, Ms. Wright – yay, Ms. Cole – yay, Ms. Riofrio –yay and Mr. Cryer –yay. The Consent Agreement and Order was approved.

No new complaints have been received since the last meeting. All other complaints are in the investigative stage.

Credentials Review Committee:

The following was reported regarding the credential file reviews:

Licensure Applicants 11.21/A, 11.21/B, 11.21/C, 11.21/D, 11.21/F, 11.21/H, 11.21/J and 11.21/L were reviewed and approved for licensure.

Licensure Applicants 11.21/I and 11.21/M were reviewed and approved for licensure upon receipt of the last required documents by mail.

Licensure Applicants 11.21/E, 11.21/G and 11.21/K were reviewed and approved and all choose to defer licensure to 1-1-22.

Certificant Applicants 11.21/N and 11.21/O were reviewed and approved for certification.

Licensure Applicant 11.21/D was interviewed in a Zoom meeting. The board decision was to suggest the candidate withdraw their licensure application and submit a SCaBA application. The board would vote on the licensure or certification at the next meeting. Ms. Boe would inform the applicant of the suggestion.

The status of other applicants reviewed are contained in the attached report.

Finance Committee:

Mr. Tuminello made a motion to approve the LSBEP invoice if no discrepancies noted. None opposed and the motion passed.

Financials for August, September and October were reviewed and discussed. Mr. Cryer made a motion to approve the reconciliations for August. None opposed and the motion passed. Ms. Cole made a motion to approve the reconciliations for September. None opposed and the motion passed. Ms. Murray made a motion to approve the reconciliations for October. None opposed and the motion passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for all 3 months. Mr. Cryer made a motion to approve the full financials for August with no apparent discrepancies noted. None opposed and the motion passed. Ms. Cole made a motion to approve the full financials for September with no apparent discrepancies noted. None opposed and the motion passed. Ms. Murray made a motion to approve the full financials for October with no apparent discrepancies noted. None opposed and the motion passed. The board discussed the Profit/Loss and it was determined an Amended Budget would have to be submitted due to the Emergency Rule reducing the renewal fees again this year for licensees and certificant.

The Projected Budget for FY 22/2023 was reviewed and discussed. The board reviewed and agreed these estimates were in line for the board at the present time. Mr. Tuminello made a motion to approve the Projected FY 22/2023 budget. None opposed and the motion passed.

Jurisprudence Committee:

Due to renewal challenges with the new Certemy system, the exam project will be delayed.

Legislative Oversight Committee:

No new business.

Policies and Procedures Committee:

No new business.

Continuing Education Committee:

No new business.

Supervision Oversight Committee:

No new business.

Long Range Planning:

The board will work on these items throughout the year.

Discussion Items:

Mr. Cryer discussed Dual Licensed individuals and a collaboration with other boards.

A question regarding COVID vaccines was received by the board. The board does not have any authority on the subject of vaccinations.

The renewal glitches such as RLTs not being able to upload payment receipts, etc. have caused numerous delays. Ms. Boe and her student worker are working around these problems to process the renewals as timely as possible. Certemy reports they are working on the issues.

Mr. Cryer adjourned the meeting at 2:55 p.m.

CREDENTIAL FILE REVIEWS

- 11.21/1 Ms. Wright made a motion to approve. None opposed.
- 11.21/2 Ms. Wright made a motion to approve. None opposed. Mr. Tuminello abstained.
- 11.21/3 Ms. Wright made a motion to approve. None opposed..
- 11.21/4 Ms. Wright made a motion to approve. None opposed.
- 11.21/5 Mr. Cryer made a motion to approve if results match exactly when received. None opposed.
- 11.21/6 Mr. Cryer made a motion to approve and require monthly updates. None opposed.
- 11.21/7 Mr. Cryer made a motion to approve if results match exactly when received. None opposed.
- 11.21/8 Mr. Cryer made a motion to approve. None opposed.
- 11.21/9 Ms. Riofrio made a motion to approve if results match exactly when received. None opposed.
- 11.21/10 Ms. Riofrio made a motion to approve and require monthly updates. None opposed.
- 11.21/11 Ms. Riofrio cited explanation and results did not match and requested more information for review at the January meeting. None opposed.
- 11.21/12 Ms. Riofrio made a motion to approve. None opposed.
- 11.21/13 Ms. Riofrio advised board members that the applicant provided all necessary documentation; however, the employer withdrew employment. Ms. Riofrio moved the applicant be approved if a properly executed application is submitted in the future. None opposed.
- 11.21/14 Mr. Tuminello made a motion to approve. None opposed.
- 11.21/15 Ms. Cole made a motion to approve. None opposed. Mr. Tuminello abstained.
- 11.21/16 Mr. Tuminello made a motion to approve. None opposed.
- 11.21/17 Mr. Tuminello made a motion to approve if results match exactly when received. None opposed.
- 11.21/18 Mr. Tuminello made to a motion to request additional information and review again at the January meeting. None opposed.
- 11.21/19 Ms. Murray made a motion to approve. None opposed.
- 11.21/20 Ms. Murray reviewed case where RLT, although registered, had not been renewed in 2021 but worked 4 months and has now submitted the renewal form, fee, late fee and fine. Ms. Murray made a motion to approve the renewal for 2021. None opposed.
- 11.21/21 Mr. Cryer made a motion to approve and require monthly updates. None opposed.

11.21/22 Ms. Murray reviewed case where applicant was revoked for 3 months for falsifying application. The application was received prior to the stated date on the letter of when the applicant could reapply. Ms. Murray made a motion to table until January. None opposed.

11.21/23 Ms. Cole made a motion to approve. None opposed.

11.21/24 Ms. Cole made a motion to approve. None opposed.

11.21/25 Ms. Cole made a motion to approve if results match exactly when received. None opposed.

11.21/26 Ms. Cole reviewed a revocation for falsifying application at the request of the revoked RLT. Ms. Cole stated board policy and attestation portion of application are clear and moved to uphold revocation. None opposed.

9.21/2 Ms. Cole made a motion to deny due to recent charges and their nature. None opposed.

Ms. Boe reported monthly updates were provided by 8.19/8, 12.17/D, 6.21/8, 10.21/7, 7.17/10, 2.20/6, 7.21/10 and 9.21/10.

Ms. Boe reported 9.21/7 had not provided monthly updates for 2 months. Mr. Cryer made a motion to revoke if update not received in 5 days. None opposed.